

Francis T. Bresnahan Elementary School
2018-2019
Preschool Registration Procedures

Preschool Program	<u>4 Day M-Th</u>	(3 year olds)	8:30 AM – 11:15 AM
Pre-Kindergarten Program	<u>4 Day M-Th</u>	(4 year olds)	12:15 PM – 3:00 PM
Extended Learning PreK	<u>4 Day M-Th</u>	(3 & 4 year olds)	8:30 AM – 1:00 PM
Extended Learning PreK	<u>5 Day M-F</u>	(4 year olds)	8:30 AM – 1:00 PM
Full Day Pre-Kindergarten	<u>5 Day M-F</u>	(4 year olds)	8:30 AM – 3:00 PM

Applications will be accepted (entered into the lottery) from:

- February 1st - February 28th: school days only from 10:00 AM – 2:00 PM at the Bresnahan School PreK-K Office (Door #2)
- Or may be scanned and emailed to lmorasse@newburyport.k12.ma.us or gphillips@newburyport.k12.ma.us **deposits must be received before the deadline**
- Or may be mailed to the school

Returning students who are currently enrolled in one of the Bresnahan School preschool programs this year and entering their second year of preschool will be granted priority enrollment. Siblings of current and former students who have attended the Brown or Bresnahan School preschool programs will also be granted priority enrollment. **Priority enrollment is Monday, January 8, 2018 through Friday, January 19, 2018 only.**

Note: There is no priority enrollment for kindergarten.

On Monday, February 1st, 2018 we will accept applications for all **new students**. A preschool lottery will be held on March 2nd, 2018 to determine if your child is accepted into one of our programs. If there are more applicants than slots available, a waiting list will be formed.

Only **completed** applications will be accepted. The following documents are required to obtain a lottery number:

1. \$300.00 Registration fee, check or money order made payable to the Newburyport Public Schools (no cash or credit accepted)
2. Preschool Application Form
3. Newburyport Public Schools Enrollment Form
4. Confidential Health Form
5. Certification of Address Form
6. Home Language Survey
7. Parent Questionnaire

Please make copies of each of the following before submitting your application.

8. Your child's birth certificate
9. Your child's most recent health record including lead test, immunization and physical (or MA Health Form)
10. Proof of Newburyport Residency (must be one of the following: utility bill, ex: water bill, electricity bill, cable bill, mortgage/lease agreement)

Upon receipt of a complete application you will receive a lottery number and your child will be entered into the preschool lottery which will be drawn on March 2nd, 2018 at 10:00 AM at the Superintendent's Office-70 Low St, Newburyport. The public is welcome to attend the lottery. Lottery results will be posted online no later than March 5th, 2018. Notification of your child's application status will be mailed home in early-mid March.